

Muslim Religious Union in Poland (MRU) is independent (autocephalous) religious institution that other than religious activities also responsible for Halal certification activities; reference to MRU in this Policy and Public Statement refers to the legal entities.

Muslim Religious Union in Poland and its top management, Mufti (Chairman) and all concern personnel related to Halal certification services fully understand the importance of impartiality in undertaking its certification activities. Muslim Religious Union in Poland will therefore ensure that in all its dealings with clients or potential clients all employees or other personnel are and will remain impartial and does not allow commercial, financial or other pressures to compromise impartiality, this will also maintain under their contracts and appointment letters. To ensure that impartiality is both maintained and can be demonstrated the following principals have been established.

- ☉ Top management always shows commitment to impartiality.
- ☉ All of the personnel of Muslim Religious Union in Poland (either internal or external) or committees and any outsource activities who could influence the certification activities must act impartially.
- ☉ Their Certificates are only issued following a review by an independent authorized and impartial competent members committee to ensure that no interest shall predominate.
- ☉ MRU does not certify another certification body for its management system certification activities.
- ☉ MRU does not offer (and has never offered) management system consultancy or any other form of consultancy to companies or individuals.
- ☉ MRU does not offer (and has never offered) an internal audit service to companies or individuals.
- ☉ MRU does not own or have any interest (financial or otherwise) in any other company that offers certification, management system consultancy or internal audit services.
- ☉ MRU does not outsource audits to a management system consultancy organization, as this poses an unacceptable threat to the impartiality of the certification body.

- ⊕ MRU and or any part of the same legal entity under its organizational control should not:
 - a. be the designer, manufacturer, installer, distributor or maintainer of the certified product;
 - b. be the designer, implementer, operator or maintainer of the certified process;
 - c. be the designer, implementer, provider or maintainer of the certified service.

- ⊕ MRU identifies all risks to its impartiality on an ongoing basis through past records of their personnel or any outsource personnel e.g. their experience letters and declarations etc. This includes those risks that arise from its certification activities, from its relationships to any company, or from the relationships of its personnel with the clients. Any proposed risks associated with them will undergo a risk assessment by the Committee for Safeguarding Impartiality prior to that relationship being formalized.

- ⊕ MRU shall perform proper contract with agreed terms and conditions to all outsource companies in order to maintain the Impartiality throughout their process with regular evaluation and review process.

- ⊕ MRU does not have (and will not form) any relationships with companies who offer consultancy, internal audit services or other services that can be construed as having an impact on the certification services provided by them. Any proposed relationship between MRU and any other company will undergo a risk assessment by the Committee for Safeguarding Impartiality prior to that relationship being formalized.

- ⊕ Any current relationships with outsource companies, other organizations and individuals will be risk assessed on a regular basis to ensure that the relationship does not impact upon the impartiality of the certification process. The risk assessment will be evaluated by the Committee for Safeguarding Impartiality.

- ⊕ Individuals employed by or otherwise contracted and sub-contracted to MRU are required to document and record their current and past relationships with all companies. Any situation past or present which may present a potential conflict of interest is required by them to be declared. MRU will use the information to identify any threats to impartiality and will not use that individual in any capacity unless they can demonstrate that there is no conflict of interest. The risk assessment will be undertaken by the Committee for Safeguarding Impartiality.

- ☉ MRU does not allocate a member of staff or sub-contractor to a management system audit, review and or certification decision where any past relationship has existed. Exceptionally and at the discretion of the Top Management an individual or subcontractor may be allocated to a management system audit where a past relationship has existed but there has been no relationship for a minimum of 2 years. The risk assessment will be reviewed by the Committee for Safeguarding Impartiality.
- ☉ They ensure that activities of separate legal entities, with which the certification body or the legal entity of which it forms a part has relationships, do not compromise the impartiality of its certification activities.
- ☉ When the separate legal entity offers, or produces the certified product (including products to be certified) or offers or provides consultancy, the MRU's management personnel and personnel in the review and certification decision-making process does not involve in the activities of the separate legal entity. The personnel of the separate legal entity do not involve in the management of the MRU, the review, or the certification decision.
- ☉ MRU does not promote neither allow any outsource company to offer its activities as linked with the activities of an organization that provides consultancy. They do not state or imply that certification would be simpler, easier, faster or less expensive if a specified consultancy organization were used and will take appropriate legal action should any such link be identified.
- ☉ MRU takes appropriate legal action to respond to any risks to its impartiality, arising from the actions of other persons, bodies or organizations, of which it becomes aware.

All employees and concern outsource companies will be reviewed at least annually to ensure that they remain impartial when conducting audits.

Revision History

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Reviewed By:

Coordinator

Approved By:

Chairman